

POSITION ANNOUNCEMENT



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DNA Services Coordinator

The American Gelbvieh Association (AGA) is currently seeking a qualified individual to join the team as DNA services coordinator. The successful candidate will join a dynamic and energetic team with the primary goal of improving the Gelbvieh and Balancer® breed.

This position, based in Lincoln, Nebraska, will play a key role in the flow of accurate data, DNA testing services, and membership education.

POSITION RESPONSIBILITIES:

- Assist AGA members and customers with the AGA Online Registry Service, DNA testing requests, and questions pertaining to DNA testing.
- Facilitate the flow of accurate data to, from, and within the AGA registry and DNA testing laboratory.
- Communicate and problem solve DNA results in a timely and professional manner.
- Understand, uphold, and communicate the AGA rules and policies with emphasis on those pertaining to DNA.
- Organize, review, track, and monitor all areas of submitted orders within all stages of DNA test requesting, receiving, submitting, and reporting.
- Work independently and in partnership with other association staff, other breed associations and industry partners.
- Assist with DNA sample storage project implementation and organization.
- Assist in membership education efforts as it pertains to DNA services.
- Minimal travel (5-10%) to AGA events such as AGA convention and national shows.
- Additional responsibilities as appointed by executive director.

QUALIFICATIONS:

- Knowledge of beef cattle industry
- Detail-oriented and ability to multitask
- Ability to work in a fast-paced environment independently and in a team setting
- Verbal and written communication skills
- Customer service minded
- Computer skills including Microsoft Office programs
- Must be reliable, dependable, and self-starter

EDUCATION/EXPERIENCE:

Bachelor's degree in one of the following disciplines:

- Animal science
- Other agricultural-related field

Interested candidates may send cover letter, resume and references to Margo McKendree at margo@gelbvieh.org. Applications close June 7, 2024.